

COURT FILE REVIEW/COPY REQUEST

37TH District Court processes requests pursuant to LAO 2022-02. Parties are prohibited from using their own equipment to copy or otherwise duplicate court records.

1. Date of Request: _____

2. Requested by: _____
Name

Address

Home telephone no. _____ Business telephone no. _____

3. Specify the complete case number and/or party name(s):

Case Number: _____

Party Name(s): _____ v _____

4. Nature of Request:
 Review Record. (Specify the type of record, such as case file, recording, etc.)

 Obtain Copies. Pursuant to LAO 2022-02 copies are \$1.00 per page

5. If copies are requested, list type of record to be copied:
 Complete case file (except for any nonpublic court records).
 Specific court record. (List documents, recordings, etc. Use an additional page if necessary.)

NOTE: Michigan law does not require that you place your name and address on this form. This information is requested to facilitate the processing of your request.

For Court Use Only

_____ copies x per record/page charge of \$ _____
Total charged: \$ _____

Processed by: _____ Date _____
Court Clerk